



LETA ADVISORY / FREE TRAINING RESOURCE

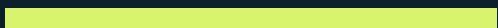
ISO Management Systems for Construction and Engineering

High-level team training pack for UAE contractors, consultants and project organisations

RELEVANT FRAMEWORKS	DESIGNED FOR
ISO 9001 ISO 14001 ISO 45001	Project managers, engineers, HSE, QA/QC, procurement, site supervisors and document control

CONSULTANCY AND TRAINING SUPPORT ONLY

LETA does not issue ISO certificates. An independent certification body conducts certification audits and makes certificate decisions.



01 Learning purpose

Use this pack for a 45-60 minute management or team discussion. It explains management-system thinking through familiar operational situations. It does not reproduce ISO clauses, replace the authorised standard, provide legal advice or determine conformity.

Learning objectives

- + Connect tender and client requirements to controlled project delivery.
- + Recognise quality, environmental and OH&S risks at each project stage.
- + Define the evidence that proves controls are being used on site.
- + Escalate and close nonconformities without losing ownership between teams.

Industry scenario

A fit-out contractor is mobilising three projects at the same time. Approved drawings change, subcontractor competence varies, inspection requests are delayed, waste records sit with different teams and corrective actions remain open after handover.

The management-system lens

For each operational risk, ask five questions: What result is required? What could prevent it? What control is proportionate? Who owns the control? What evidence shows it worked?

02 Follow the work, not the paperwork

A practical system follows the actual flow of work. Use the sequence below to identify hand-offs, decision points and evidence rather than creating separate procedures for every department.

STAGE	CONTROL QUESTION
Tender and scope	What must be confirmed, controlled, recorded and escalated here?
Design/change review	What must be confirmed, controlled, recorded and escalated here?
Supplier approval	What must be confirmed, controlled, recorded and escalated here?
Mobilisation	What must be confirmed, controlled, recorded and escalated here?
Work execution	What must be confirmed, controlled, recorded and escalated here?
Inspection and handover	What must be confirmed, controlled, recorded and escalated here?
Lessons learned	What must be confirmed, controlled, recorded and escalated here?

Example risk and evidence map

AREA	POTENTIAL FAILURE	PRACTICAL EVIDENCE
Quality	Work proceeds to an obsolete drawing	Approved drawing register, briefing and inspection record
Environment	Waste is mixed or removed without traceable evidence	Waste plan, bins, transfer note and periodic review
OH&S	Subcontractor starts without verified competence or controls	Prequalification, induction, RAMS review and supervision
Improvement	Repeated snag has no root-cause action	NCR, cause analysis, owner, due date and effectiveness check

03 Facilitated team exercise

Map one live project from mobilisation to handover. For each stage, name one failure mode, one preventive control, the responsible role and the record that proves the control happened.

Use this worksheet

PROCESS STAGE	RISK / FAILURE	CONTROL	OWNER	EVIDENCE

Discussion prompts

- + Which control depends on one person or an informal message?
- + Where could outdated information be used?
- + Which evidence is created naturally through the work?
- + What should trigger an NCR, escalation or management decision?
- + Which control can be simplified without increasing risk?

04 Knowledge check and action plan

#	QUESTION	FACILITATOR ANSWER
1	A drawing changes after work starts. What should happen first?	Stop/contain affected work, confirm the approved change and brief relevant people.
2	Is a signed method statement enough evidence of effective control?	No. Observation, competence, inspection and performance records may also be needed.
3	Who issues the ISO certificate?	An independent certification body, not the implementation consultant.

30-day action plan

ACTION	OWNER	DUE	SUCCESS EVIDENCE

Next step

Use the completed exercise to brief management, focus a gap analysis or define an implementation workshop. LETA can review the result online or on site and help translate it into minimum-effective documentation, internal audit and Automated NCR follow-up.

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